

Basic Disclosure Check

List of Acceptable Identity Documents

How many documents do I need to produce?

If you can produce any document from Group 1, then 3 forms of identification are required. One document from Group 1 and any two other forms of identification from Group 1 or Group 2.

If you cannot produce any document from Group 1, then 5 forms of identification from Group 2 are required.

Group 1

- Valid Passport (any nationality)
- Current Driving Licence ((UK, Isle of Man/Channel Islands) (Full or Provisional)
- Birth Certificate (UK and Channel Islands – Issued at time of birth)
- Valid Photo Identity Card (EU Countries Only)
- UK Firearms Licence
- HM Forces ID Card (UK)
- Adoption Certificate (UK)

Group 2

Issued within the last 3 months

- Personal correspondence or a document from a Government Department
- Mail Order Catalogue Statement
- Addressed Payslip
- Letter from Headteacher

Issued within the last 12 months

- British Work Permit/Visa
- Bank or Building Society Document
- Financial Statement (e.g. pension, endowment, ISA)

Issued whenever

- Marriage Certificate/Civil Partnership Certificate
- Non-original UK Birth Certificate (issued after 12 months of date of birth)
- P45/P60 Statement
- Utility Bill (electricity, gas, water, telephone – including mobile phone)
- Valid TV Licence
- Credit Card Statement
- Store Card Statement
- Mortgage Statement
- Valid Insurance Certificate
- Certificate of British Nationality
- Asylum Registration Card
- Valid Vehicle Registration Document
- Court Summons
- Valid NHS Card
- Court Claim Form
- National Insurance Number Card
- Examination Certificate (e.g. GCSE, NVQ)
- Child Benefit Book