

Home Care & Supportive Lifestyles

Annual Business Plan - 18/19

Provider Name

NAME

		Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Users											
Number of Service Users at start of period	Cornwall Council	1	1	2	11	11	11	11	11	11	11
	Health	1	1	4	23	23	23	23	23	23	23
	Private	1	1	1	30	30	30	30	30	30	30
	sub-total	3	3	7	64	64	64	64	64	64	64
Estimated Number of New Service Users in month	Cornwall Council	1	2	10	1	1	1	1	1	1	1
	Health	1	4	20	1	1	1	1	1	1	1
	Private	1	1	30	1	1	1	1	1	1	1
	sub-total	3	7	60	3	3	3	3	3	3	3
Estimated Number of Service Users Leaving in month	Cornwall Council	1	1	1	1	1	1	1	1	1	1
	Health	1	1	1	1	1	1	1	1	1	1
	Private	1	1	1	1	1	1	1	1	1	1
	sub-total	3	3	3	3	3	3	3	3	3	3
Number of Service Users at end of Period	Cornwall Council	1	2	11	11	11	11	11	11	11	11
	Health	1	4	23	23	23	23	23	23	23	23
	Private	1	1	30	30	30	30	30	30	30	30
	sub-total	3	7	64	64	64	64	64	64	64	64
Hours of Care											
Estimated Total <u>Home Care Day Time Hours</u> of Care to be delivered per month.	Cornwall Council	10	10	10	10	10	10	10	10	10	10
	Health	10	10	10	10	10	10	10	10	10	10
	Private	10	10	10	10	10	10	10	10	10	10
	sub-total	30	30	30	30	30	30	30	30	30	30
Estimated Total <u>Home Care Night Hours</u> of Care to be delivered per month.	Cornwall Council	5	5	5	5	5	5	5	5	5	5
	Health	5	5	5	5	5	5	5	5	5	5
	Private	5	5	5	5	5	5	5	5	5	5
	sub-total	30	30	30	30	30	30	30	30	30	30
Estimated Total <u>Supportive Lifestyles Core Hours</u> of Care to be delivered per	Cornwall Council	10	10	10	10	10	10	10	10	10	10
	Health	10	10	10	10	10	10	10	10	10	10
	Private	10	10	10	10	10	10	10	10	10	10
	sub-total	30	30	30	30	30	30	30	30	30	30
Estimated Total <u>Supportive Lifestyles 1:1 Hours</u> of Care to be delivered per month.	Cornwall Council	5	5	5	5	5	5	5	5	5	5
	Health	5	5	5	5	5	5	5	5	5	5
	Private	5	5	5	5	5	5	5	5	5	5
	sub-total	30	30	30	30	30	30	30	30	30	30
Estimated Total <u>Supportive Lifestyles Outreach Hours</u> of Care to be delivered per	Cornwall Council	10	10	10	10	10	10	10	10	10	10
	Health	10	10	10	10	10	10	10	10	10	10
	Private	10	10	10	10	10	10	10	10	10	10
	sub-total	15	15	15	15	15	15	15	15	15	15
Estimated Total <u>Supportive Lifestyles Night Hours</u> to be delivered per month.	Cornwall Council	2	2	2	2	2	2	2	2	2	2
	Health	2	2	2	2	2	2	2	2	2	2
	Private	2	2	2	2	2	2	2	2	2	2
	sub-total	6	6	6	6	6	6	6	6	6	6
	81	81	81	81	81	81	81	81	81	81	81
Staffing - FTE Numbers											
Direct Care Staff - NVQ	1 FTE = 37 hrs per week eg person working 28 hrs pw = 0.80 FTE	10.00									
Direct Care Staff - NVQ 2											
Direct Care Staff - Senior Carer											
Team Leaders		0.50									
Operational Managers		50.00									
Office/Support Staff		2									
Non-Operational Managers		1									
Directors/Owners	2										
Income											
Client Contributions		£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00
Cornwall Council		£200.00	£200.00	£200.00	£200.00	£200.00	£200.00	£200.00	£200.00	£200.00	£200.00
Health		£300.00	£300.00	£300.00	£300.00	£300.00	£300.00	£300.00	£300.00	£300.00	£300.00
Private		£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00	£100.00
Other - please detail		£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00
Other - please detail											
Total Income		£750.00	£750.00	£750.00	£750.00	£750.00	£750.00	£750.00	£750.00	£750.00	£750.00
Cumulative Income		£750.00	£1,500.00	£2,250.00	£3,000.00	£3,750.00	£4,500.00	£5,250.00	£6,000.00	£6,750.00	£7,500.00

Direct Staff Costs	Please enter % and days etc in this column where relevant											
Care staff wages		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Team Leaders - Enter % delivering Care in next column	%	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Training	days	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Sick / maternity pay	days	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Holiday pay	days	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
NI & Pension	%	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Mileage & travel	pence per mile	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Misc		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Total Direct Employee Costs		£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00
Cumulative Total Direct Employee Costs		£8.00	£16.00	£24.00	£32.00	£40.00	£48.00	£56.00	£64.00	£72.00	£80.00	
Management Staff Costs												
Team Leaders - Enter % spent on management in next column	%	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Operational Managers		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Training	days	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Sick / maternity pay	days	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Holiday pay	days	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
NI & Pension	%	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Mileage & travel	pence per mile	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Misc		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Total Management Employee Costs		£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00	£8.00
Cumulative Total Management Employee Costs		£8.00	£16.00	£24.00	£32.00	£40.00	£48.00	£56.00	£64.00	£72.00	£80.00	
Service Delivery Costs												
- Insurance		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- DBS		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- Care consumables		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- ICT		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- Mobile Phones		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- Direct equipment hire		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Total Service Delivery Costs		£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00
Cumulative Total Service Delivery Costs		£10.00	£20.00	£30.00	£40.00	£50.00	£60.00	£70.00	£80.00	£90.00	£100.00	
Business Costs												
Non-Operational management staff / office team		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Rent, rates and utilities		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Office equipment hire		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Recruitment		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Advertising		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Bank charges & interest		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Accounting & Legal costs		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
- other - please provide details		£2.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Total Business Costs		£15.00	£14.00	£14.00	£14.00	£14.00	£14.00	£14.00	£14.00	£14.00	£14.00	£14.00
Cumulative Total Business Costs		£15.00	£29.00	£43.00	£57.00	£71.00	£85.00	£99.00	£113.00	£127.00	£141.00	
Total Costs		£41.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00
Cumulative Total Costs		£41.00	£81.00	£121.00	£161.00	£201.00	£241.00	£281.00	£321.00	£361.00	£401.00	
Profit		£709.00	£710.00	£710.00	£710.00	£710.00	£710.00	£710.00	£710.00	£710.00	£710.00	£710.00
Cumulative Profit		£709.00	£1,419.00	£2,129.00	£2,839.00	£3,549.00	£4,259.00	£4,969.00	£5,679.00	£6,389.00	£7,099.00	