

Privacy Notice



CORNWALL
FIRE & RESCUE SERVICE
A service of Cornwall Council

Title: Workwear and protective equipment

The categories of the information that we collect, process, hold and share include:

- Name
- Service Number
- Work location
- Clothing sizes

Why we collect and use this information

We have a requirement to provide workwear and protective equipment to staff within the organisation. The issue of this kit is recorded to enable effective management of stock and to ensure the correct equipment/PPE/clothing is issued to the relevant person/s. The information is also shared with contracted providers that supply the organisation and individuals with the above mentioned items.

The collection and use of personal data is done so as the processing is necessary for compliance with a legal obligation to which the controller is subject (Article 6(1)(c) of the GDPR).

Storing this information

The information on the individual is kept on the Service's computer system for the duration of the individual's employment and for a period of 10 years thereafter.

Who we share this information with and why

We will only information to other authorised bodies who intend to use it for the purposes stated above. The held information will not be released to any other external sources except where the information is required to enable equipment, PPE or clothing to be provided to enable the individual to comply with any workplace required legislation.

Requesting access to your personal data and your rights

Your personal information belongs to you and you have the right to:

- be informed of how we will process it
- request a copy of what we hold about you and in commonly used electronic format if you wish (if you provided this to us electronically for automated processing, we will return it in the same way)
- have it amended if it's incorrect or incomplete
- have it deleted (where we do not have a legal requirement to retain it)
- withdraw your consent if you no longer wish us to process it
- restrict how we process it

- object to us using it for marketing or research purposes
- object to us using it in relation to a legal task or in the exercise of an official authority
- request that a person reviews an automated decision where it has had an adverse effect on you

You are legally entitled to request access to any information about you that we hold, and a copy using the subject access request. Use the links below to find out more:

[Data Protection web page](#)

[Rights of Access, Rectification and Erasure Request](#)

Contact details of the Data Protection Officer

If you would like to discuss anything in this privacy notice, please contact:

Data Protection Officer

Address: Data Protection Team,
Cornwall Council,
County Hall, Truro, TR1 3AY

Telephone: 01872 326424

Email: dataprotection@cornwall.gov.uk

Further information

If you have concerns about the use of your personal data, the Information Commissioners Office is an independent body set up to uphold information rights in the UK. They can be contacted through their website: www.ico.org.uk or their helpline on 0303 123 1113, or in writing to:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

For more information about your rights:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

To complain to the Information Commissioner's Office:

<https://ico.org.uk/concerns/>

If you would like to know more about Resilient Cornwall, including Cornwall Fire & Rescue Service, the information we hold about you and how we handle that information and keep it safe:

www.cornwall.gov.uk/fire

To find out more about the data collection requirements placed on us by the Home Office (for example; regarding incidents and prevention work) go to

<https://www.gov.uk/government/collections/fire-statistics>