

Privacy Notice

Community Network Area SOS Project

The categories of the information that we collect, process, hold and share include:

- Personal identifiable data – name of person and organisation, organisational role, email and telephone numbers
- Data relating to Parish projects will be used to prioritise suitable schemes as part of the Community Network Area SOS project

Why we collect and use this information

The information we collect from the Expression of Interest form will be used;

- To prioritise suitable schemes as part of the Community Network Area SOS project.

The lawful basis on which we use this information

Consent is one lawful basis for processing: GDPR Article 6.1(a)

The town and parish councils will provide the information via the expression of interest form where they will consent for their information to be used.

Collecting this information

Any personal information obtained for this process will be provided by the Parishes on the Community Network Area SOS project Expression of Interest form; with their consent. The form will include a link to where Parish applicants can obtain a copy of this privacy notice and related policies.

Storing this information

Information provided will be securely stored electronically and only used for the purpose of the Expression of Interest. The information will be stored by Cornwall Council on the secure server with limited access. Any personal information will be held electronically against the Expression of Interest ID on our Community Network Area SOS Project Management Information System.

The information will be kept whilst the applications are determined; once a decision has been made the information will then be destroyed securely.

Who we share this information with and why

Your information will be stored on an internal system and will be used by staff to make a decision to prioritise the projects which will be delivered as part of the Community Network Area SOS programme.

As part of that process the following organisations will view the application:

- Cornwall Rural Community Charity (CRCC)
- Cormac

They will view this application to assist in determining the outcome, after the programme is completed Cornwall Council will destroy your information securely.

Protecting your personal information is vital to us, so appropriate security measures are in place to ensure it is shared securely and we only share what's necessary to meet the purpose of the project.

Requesting access to your personal data and your rights

Your personal information belongs to you and you have the right to:

- Be informed of how we will process it
- Request a copy of what we hold about you and in commonly used electronic format if you wish (if you provided this to us electronically for automated processing, we will return it in the same way)
- Have it amended if it's incorrect or incomplete
- Have it deleted (where we do not have a legal requirement to retain it)
- Withdraw your consent if you no longer wish us to process it
- Restrict how we process it
- Object to us using it for marketing or research purposes
- Object to us using it in relation to a legal task or in the exercise of an official authority
- Request that a person reviews an automated decision where it has had an adverse effect on you

You are legally entitled to request access to any information about you that we hold, and a copy using the subject access request. Use the links below to find out more:

[Data Protection web page](#)

[Rights of Access, Rectification and Erasure Request](#)

Contact details of the Data Protection Officer

If you would like to discuss anything in this privacy notice, please contact:

Data Protection Officer

Address: Data Protection Team,
Cornwall Council,
County Hall, Truro, TR1 3AY

Telephone: 01872 326424

Email: dataprotection@cornwall.gov.uk

Further information

If you have concerns about the use of your personal data, the Information Commissioners Office is an independent body set up to uphold information rights in the UK. They can be contacted through their website: www.ico.org.uk or their helpline on 0303 123 1113, or in writing to:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

For more information about your rights:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

To complain to the Information Commissioner's Office:

<https://ico.org.uk/concerns/>

If you would like to know more about Resilient Cornwall, including Cornwall Fire & Rescue Service, the information we hold about you and how we handle that information and keep it safe:

www.cornwall.gov.uk/fire

To find out more about the data collection requirements placed on us by the Home Office (for example; regarding incidents and prevention work) go to

<https://www.gov.uk/government/collections/fire-statistics>