

## Appendix 1

Ludgvan Neighbourhood Development Plan Legal Compliance Check				
Stage	Description	Relevant legislation and regulations	Actions	Compliant
<b>Definition of a neighbourhood area</b>	An area that is designated by the LPA as a neighbourhood area when a parish council applies	1990Act 61G (1) (2)		
<b>Information on receipt of area application for a NDP</b>	The information that should be submitted to the LPA is: 1. A map identifying the area 2. Statement explaining why it is considered an appropriate neighbourhood area 3. Statement that the organisation making the application is a relevant body. If the application does not contain this information it should be returned.	Regulation 5 1990 Act 61G (2) b.	Ludgvan Parish Council submitted an application and map to appropriately designate their Neighbourhood Area as an entire parish on 25 <sup>th</sup> February 2015, stating that they are the relevant qualifying body. This was approved by Cornwall Council on 30 <sup>th</sup> April 2015.	Yes
<b>Publicising the application for the area NDP</b>	The LPA should, as soon as possible after receipt of the application for area designation, publicise* the application on its website and in such other manner as they consider is likely to bring the area application to the attention of people who live, work or carry on business in the area to which the applications relates and invite representations for a period of not less than 6 weeks. The information to be publicised is: 1. a copy of the area application 2. details of how to make representations 3. details of the deadline for representations, not less than 6 weeks after the date of publication.	Regulation 6	Application publicised on the Cornwall Council website between 5 <sup>th</sup> March and 16 <sup>th</sup> April 2015. Hard copies available at Penzance One Stop Shop during the consultation period. Information publicised as per Regulation 6.	Yes

<b>Determining the application criteria for a neighbourhood area</b>	<p>The LPA should be sure that parish council applications cover part or all of the Parish. In determining the application, the LPA must consider:</p> <ol style="list-style-type: none"> <li>1. how desirable it is to designate the whole of the parish area as a neighbourhood area, and</li> <li>2. how desirable it is to maintain the existing boundaries of areas already designated as neighbourhood areas (as designated neighbourhood areas must not overlap), as well as</li> <li>3. whether they should designate the area as a business area.</li> </ol>	<p>1990 Act 61G (3) (4) (7) 61H (1)</p>	<p>Individual Portfolio Holder Decision Report produced. The decision notice was issued on 30<sup>th</sup> April 2015.</p>	<p>Yes</p>
<b>Publicising a designation of a neighbourhood area</b>	<p>If the LPA approves the application it should publicise on its website its decision and:</p> <ol style="list-style-type: none"> <li>1. the name of the neighbourhood area</li> <li>2. a map identifying the area</li> <li>3. the name of the parish council who applied for the designation.</li> </ol>	<p>Regulation 7</p>	<p>Details publicised on the Cornwall Council website between 5<sup>th</sup> March and 16<sup>th</sup> April 2015. Viewable on Online Planning Register: PA15-00006-NDP Hard copies available in Penzance One Stop Shop</p>	<p>Yes</p>
<b>Definition of an NDP</b>	<p>“A plan which sets out policies (however expressed) in relation to the development use and of land in the whole or any part of a particular neighbourhood area specified in the plan”</p>	<p>2004 P &amp; CP Act as amended by Localism Act Section 38 A (2)</p>	<p>The Ludgvan NDP contains land use policies relating to housing, the natural environment, the built environment and heritage, community and facilities and services, transport and travel and business and jobs.</p>	<p>Yes</p>

<p><b>Scope of NDP Provisions</b></p>	<p>1. The NDP must specify the period for which it is to have effect  2. It cannot include provision about development that is 'excluded development'  3. It cannot relate to more than one neighbourhood area or repeat an existing planning permission</p>	<p>2004 Act s 38B (1 &amp; 2) (4)</p>	<p>1. Ludgvan NDP has specified the period it will have an effect as from 2018-2030.  2. Does not include 'excluded development'  3. The plan only relates to the one neighbourhood area as agreed by the designation notice in 2015 and does not repeat an existing PP.</p>	<p>Yes</p>
<p><b>Pre-submission consultation by Parish council</b></p>	<p>Before submission to the LPA the qualifying body should:  1. publicise (but this does not have to be on a web site) in a way that is likely to bring to the attention of people who live work or carry on business in the area details of :  a. the proposals,  b. when and where they can be inspected,  c. how to make representations, and  d. the deadline for making representations – not less than 6 weeks from first publicised  2. consult any consultation body listed in The Neighbourhood Planning (General) Regulations 2012 Schedule 1 whose interests they consider may be affected by the proposals for a NDP.  3. send a copy of the NDP to the LPA</p>	<p>Regulation 14</p>	<p>Ludgvan Parish Council agreed to undertake a Neighbourhood Plan in March 2015, following a series of public meetings at the end of 2014 to gauge community interest. An initial survey to establish the scope and issues of the Plan was sent out between July – September 2015 to every household, 200 questionnaires were also handed out at School Sports Day and the Oasis Centre sent questionnaires out with all the children.  A steering group was set up made up of the community and parish council. Progress and Awareness meetings were held in 2016 to keep the community aware and engaged. Exhibition and Consultation events were held in January 2018 gauging the communities' views on the aims and objectives. Posters and flyers</p>	<p>Yes</p>

			<p>were distributed and the website and local media article. Three events were held. The steering group then held a workshop on the aims and objectives. A business survey was sent out with a letter and a follow up phone call. Local Farmers were contacted</p> <p>A consultation was held on the 1<sup>st</sup> draft of the NDP with the community and local stakeholders</p> <p>Regulation 14 Pre-submission Consultation on the NDP was held between April – May 2019. Hard copies were available at a number of locations. The community, local businesses and statutory organisations were consulted as set out in Schedule 1.</p> <p>Information has been available throughout the development of the NDP through minutes and notices, information on pc website, regular updates in the local media, social media, flyers delivered, steering group sessions and open meetings, discussions with local businesses and directly contacting wider than local organisations and agencies</p>	
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<b>Reasons for a LPA declining to consider the proposal for the NDP</b>	The LPA can decline to consider a plan proposal if it is a repeat, and notify the body of that fact and their reasons for declining.	1990 Act Schedule 4B para 5 And Regulation 18	N/A	N/A
<b>Criteria that the LPA must consider when assessing a neighbourhood plan</b>	The LPA must consider: 1. whether the parish council is authorised to act 2. whether the proposal and accompanying documents a. comply with the rules for submission to the LPA b. meet the 'definition of an NDP' and c. meet the 'scope of NDP provisions', and 3. whether the parish council has undertaken the correct procedures in relation to consultation and publicity	1990 Act Schedule 4B para 6  38 A and B	1. Yes – see area application above 2. a. Yes – see ' Receipt of Draft NDP by LPA' above b. Plan meets definition (See above) c. Plan meets Scope of provisions (see above) 3. See pre-submission consultation - - Basic Conditions Statement and Consultation Statement submitted	Yes
<b>LPA decision grounds for refusal</b>	The LPA can refuse to take forward a plan proposal if any of the criteria above do not apply	1990 Act Schedule 4B Para 6 (4) (b)	N/A	N/A
<b>Notification of the LPA's decision</b>	The LPA must notify the parish council whether or not they are satisfied that the proposal complies with the criteria for a neighbourhood plan. Where it is not satisfied the LPA can refuse and must notify them of the reasons. It must also publicise its decision in a 'decision	1990 Act Schedule 4B para 6 (4) Regulation 19.	<i>To be undertaken after Portfolio Holder Decision</i>	
<b>Publicising the NDP Proposal</b>	The LPA is required to publicise on its website : 1. the details of the plan, 2. where and when it can be inspected,	Regulation 16	<i>To be undertaken after Portfolio Holder Decision</i>	

	<p>3. how to make representations on the plan proposals,</p> <p>4. that a representation can include a request to be notified of the LPA decision on the plan proposal, and</p> <p>5. the deadline for receipt of the proposals (this must be not less than 6 weeks from the first day the proposed plan is publicised).</p> <p>The LPA is required to notify the bodies referred to in the parish councils' consultation statement that the plan has been received as soon as possible.</p>			
<b>Appointment of Examiner</b>	<p>The LPA must consider whether the submitted draft neighbourhood plan meets the requirements set out in the 1990 Act and notify the qualifying body as to whether or not they are satisfied (see above section on criteria).</p> <p>Once satisfied the LPA appoints an independent examiner with the consent of the parish council or submitting the plan. (If there is no agreement the Secretary of State can appoint).</p>	1990 Act Schedule 4B para 6	<i>To be undertaken after Portfolio Holder Decision</i>	