



Your ref:

My ref:

Date: 22 November 2019

Dear Care Home Provider

We write to update you on the progress of Joint Strategic Commissioning for Care Homes Project and would like to take this opportunity to thank providers for your continued engagement in the development work.

2019-20 - Interim Contract and Fee Uplifts

The interim contracts for 2019-20 have now been issued to all providers who have requested engrossment of an agreement.

The Council and the NHS have both agreed to uplift fees for eligible placements on the understanding that the interim contracts are signed. If we have confirmed that your placements are eligible for a fee uplift and you would like to accept the backdated increase, we ask you to return the signed contract no later than 31 December 2019. Payments will be backdated to 1 April 2019 for NHS commissioned placements and 8 April 2019 for Council commissioned placements.

The confirmed fee uplift may apply to eligible placements after this date but will be paid from the provider's signing date only. If you would like to request an engrossed contract or a reminder about the eligibility of your placements for a fee uplift, please contact the relevant commissioner at contractsadults@cornwall.gov.uk or KCCG.contracts@nhs.net.

Bed Vacancy Tracker

From 1 December 2019 all Care Home commissioners will be using the online bed vacancy tracker only at <https://carehomes.necsu.nhs.uk/>. To ensure you continue to receive referrals for your vacancies please can you check you are registered and keep your vacancy status up to date. If you would like any support with this please do contact us on one of the email addresses above.

April 2020 - Joint Contractual Arrangements

From April 2020, the Council, NHS Kernow and Cornwall Foundation Partnership Trust will be using a joint contract for Care Homes commissioning. Care Home providers have

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expressed a preference for the NHS standard terms and conditions and as such we have taken the decision to use these for the joint agreement.

Although the NHS terms and conditions are standard and cannot be varied, the Particulars can be developed locally. We would like to seek your views on this element of the agreement. The Particulars include special conditions relating to local authority commissioned placements and the revised service specification. The revised service specification is enclosed with the electronic copy of this letter and can also be found at www.cornwall.gov.uk/carehomes. We would be grateful for your feedback by **19 December 2019** to one of the email addresses above. It is also possible to view the NHS standard terms and conditions (Short Form) at <https://www.england.nhs.uk/nhs-standard-contract/19-20/>.

We anticipate that the joint contract on-boarding process will begin on Monday 6 January 2020 with contract commencement on 1 April 2020. The on-boarding is essentially an application process that will allow the commissioning authorities to comply with the Public Contract Regulations. It uses a process developed specifically for Care Home services and Providers will be asked to complete a questionnaire and submit a rate card of their costs for each tier, as applicable to the service provided.

This will not be a competitive process and all Care Home providers who wish to apply for a new joint contract will be supported to do so.

We would like to invite you to take part in a training session for the process and system. This will be an opportunity for you to learn how to register with the on-boarding system and to review the guidance that will take you through the process. Information about the training sessions available and how to apply for a place are enclosed with this letter.

If you have any questions about the information included with this letter, please get in touch with us using the emails provided above.

The team will also be contacting providers individually by telephone to ensure you have received this information.

Thank you once again for your continued involvement.

Yours faithfully



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