

**Public Protection
Licensing Fees and Charges 2020-21**

Licensing		<i>All Licensing fees outside the scope of VAT</i>	Notes
GAMBLING ACT 2005			
Adult Gaming Centre (equiv s.34 5E)			
Application Fee: New Application	£2,000		<p>Statutory prescribed maximum charge has been set.</p> <p>Only exception is the annual fee which is capped at £1,000</p>
Annual/Renewal Fee: 1 st Annual	£613		
Annual/Renewal Fee Annual Fee	£819		
Application to vary	£1,000		
Application to transfer	£1,200		
Application for reinstatement of licence	£1,200		
Application for provisional statement	£2,000		
Application for a premises licence which already has a provisional statement.	£1,200		
Licensed FECs (Cat C & D Machines (equiv s.34 5E))			
Application Fee: New Application	£2,000		<p>Statutory prescribed maximum charge has been set.</p> <p>Only exception is the annual fee which is capped at £750</p>
Annual/Renewal Fee: 1 st Annual	£464		
Annual/Renewal Fee: Annual Fee	£613		
Application to vary	£1,000		
Application to transfer	£950		
Application for reinstatement of a licence	£950		

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Application for provisional statement	£2,000	
Application for a premises licence which already has a provisional statement	£950	
Betting Premises (other) (off-course i.e. Betting Shops) (equivalent Betting Office Licence, Bookmakers Permits)		Statutory prescribed maximum charge has been set. Only exception is the annual fee which is capped at £600
Application Fee: New Application	£3,000	
Annual/Renewal Fee; 1 st Annual	£360	
Annual/Renewal Fee: Annual Fee	£494	
Application to vary	£1,500	
Application to transfer	£1,200	
Application for reinstatement of a licence	£1,200	
Application for provisional statement	£3,000	
Application for a premises licence which already has a provisional statement	£1,200	
Betting Premises (tracks)		Statutory prescribed maximum charge has been set. Only exception is the annual fee which is capped at £1,000
Application Fee: New Application	£2,500	
Annual/Renewal Fee; 1 st Annual	£613	
Annual/Renewal Fee: Annual Fee	£819	
Application to vary	£1,250	
Application to transfer	£950	
Application for reinstatement of a licence	£950	
Application for provisional statement	£2,500	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Application for a premises licence which already has a provisional statement	£950	
Bingo Premises (Bingo Licence)		Statutory prescribed maximum charge has been set. Only exception is the annual fee which is capped at £1,000
Application Fee: New Application	£3,500	
Annual/Renewal Fee: 1 st Annual	£613	
Annual/Renewal Fee: Annual Fee	£819	
Application to vary	£1,750	
Application to transfer	£1,200	
Application for reinstatement of a licence	£1,200	
Application for provisional statement	£3,500	
Application for a premises licence which already has a provisional statement	£1,200	
New Casinos - Regional Casino		Statutory Prescribed Maximum Charge has been set.
Application Fee	£15,000	
Annual Fees	£15,000	
Application to vary	£ 7,500	
Application to transfer	£ 6,500	
Application for reinstatement of licence	£ 6,500	
Application for provisional statement	£15,000	
Application for a premises licence which already has a provisional statement	£ 8,000	
Large Casinos		Statutory prescribed maximum charge has been set.
Application Fee	£10,000	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Annual Fees	£10,000	
Application to vary	£5,000	
Application to transfer	£2,150	
Application for reinstatement of licence	£2,150	
Application for provisional statement	£10,000	
Application for a premises licence already with provisional statement	£5,000	
Small Casinos		Statutory prescribed maximum charge has been set.
Application Fee	£8,000	
Annual Fees	£5,000	
Application to vary	£4,000	
Application to transfer	£1,800	
Application for reinstatement of licence	£1,800	
Application for provisional statement	£8,000	
Application for a premises licence which already has a provisional statement	£3,000	
Unlicensed Family Entertainment Centre Permit (FEC)		Prescribed statutory fee.
Application for FEC Gaming Machine Permit	£300	
Renewal Fee every 10 years	£300	
Fee for Change of Name	£25	
Fee for Copy of Permit	£15	
Temporary Use Notice		Prescribed statutory fee.
Temporary Use Notice	£500	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Replacement of Endorsed copy of Notice	£25	
Occasional Use Notice	FREE	
Premises Licences – Miscellaneous		
Copy of the Premises Licence	£25	Prescribed maximum statutory fee
Notification of change of circumstances for premises Licence	£50	
Prize Gaming Permit		
Application for Prize Gaming Permit	£300	Prescribed statutory fee.
Renewal of Prize Gaming Permit	£300	
Change of name on Prize Gaming Permit	£25	
Copy of Prize Gaming Permit	£15	
Club Gaming or Machine Permit		
Application for Club Gaming or Machine Permit	£200	Prescribed statutory fee.
Application for Club Gaming or Machine Permit (who holds a Club Premises Certificate under Licensing Act 2003 i.e. fast-track)	£100	
Renewal of a Club Gaming or Machine Permit (Renewal required every 10 years)	£200	
Renewal of a Club Gaming or Machine Permit (who holds a Club Premises Certificate under Licensing Act 2003) (Renewal required every 10 years unless applied as fast track in which case there is no expiry)	£100	
First annual fee for a Club Gaming/ Machine Permit, payable within 30 days of date permit takes effect.	£50	
Annual Fee for Club Gaming or Machine Permit	£50	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Application to vary Club Gaming or Machine Permit	£100	Prescribed statutory fee.
Copy of Club Gaming or Machine Permit	£15	
Licensed Premises Notifications & Applications		
Notification of intention by licence holder to make available up to 2 gaming machines on premises which hold on-premises alcohol licence.	£50	
Application for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence (new application)	£150	
First annual fee for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence, payable within 30 days of date permit takes effect.	£50	Prescribed statutory fee.
Annual fee for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence	£50	
Application to vary a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence.	£100	
Application to transfer a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence.	£25	
Change of name on a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence.	£25	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Copy of a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence.	£15	
Gambling Act 2005 – General		
Copy of extract of Licensing Register	£10 plus cost of copying if required	Set locally
Small Society Registrations		
Registration	£40	Prescribed statutory fee.
Renewal	£20	
LICENSING ACT 2003		
Licensed Premises		
Grant and Variation of Premises Licence or Club Premises Certificate (excluding Schools, Colleges, Church Halls, Community Premises (where alcohol is not included))		
Band A (Rateable Value £0 - £4,300)	£100	Prescribed statutory fee.
Band B (Rateable Value £4,301-£33,000)	£190	
Band C (Rateable Value £33,001-£87,000)	£315	
Band D (Rateable Value £87,001-£125,000)	£450	
Band E (Rateable Value £125,001+)	£635	
Annual Fee for Premises Licence or Club Premises Certificate (excluding Schools, Colleges, Church Halls, Community Premises (where alcohol is not included)).		
Band A (Rateable value £0- £4,300)	£70	Prescribed statutory fee.
Band B (Rateable value £4,301-£33,000)	£180	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Band C (Rateable value £33,001-£87,000)	£295	
Band D (Rateable value £87,001-£125,000)	£320	
Band E (Rateable value £125,001+)	£350	
Grant of Premises Licence where alcohol is Primary Use		Prescribed statutory fee.
Band A (Rateable value £0- £4,300)	£100	
Band B (Rateable value £4,301-£33,000)	£190	
Band C (Rateable value £33,001-£87,000)	£315	
Band D (Rateable value £87,001-£125,000)	£900	
Band E (Rateable value £125,001+)	£1,905	
Annual Fee for Premises Licence where alcohol is Primary use.		Prescribed statutory fee.
Band A (Rateable value £0- £4,300)	£70	
Band B (Rateable value £4,301-£33,000)	£180	
Band C (Rateable value £33,001-£87,000)	£295	
Band D (Rateable value £87,001-£125,000)	£640	
Band E (Rateable value £125,001+)	£1,050	
Grant or Variation of Premises Licence or Club Premises Certificate – Number of Persons		Prescribed statutory fee.
5,000 to 9,999	£1,000	
10,000 to 14,999	£2,000	

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15,000 to 19,999	£4,000	
20,000 to 29,999	£8,000	
30,000 to 39,999	£16,000	
40,000 to 49,999	£24,000	
50,000 to 59,999	£32,000	
60,000 to 69,999	£40,000	
70,000 to 79,999	£48,000	
80,000 to 89,999	£56,000	
90,000 and over	£64,000	
Annual Fee – Number of Persons		Prescribed statutory fee.
5,000 to 9,999	£ 500	
10,000 to 14,999	£ 1,000	
15,000 to 19,999	£ 2,000	
20,000 to 29,999	£ 4,000	
30,000 to 39,999	£ 8,000	
40,000 to 49,999	£12,000	
50,000 to 59,999	£16,000	
60,000 to 69,999	£20,000	
70,000 to 79,999	£24,000	
80,000 to 89,999	£28,000	
90,000 and over	£32,000	
Personal Licence	£37	Prescribed statutory fee.
Personal Licence - Theft, Loss etc	£10.50	Prescribed statutory fee.
Personal Licence - Duty to notify change of name or address	£10.50	Prescribed statutory fee.

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Temporary Event Notice (TEN)	£21	Prescribed statutory fee.
Temporary Event Notice - Theft, loss etc	£10.50	Prescribed statutory fee.
Premises Licence or Summary - Theft, loss, etc	£ 10.50	Prescribed statutory fee.
Application for provisional statement where premises being built etc	£ 315	Prescribed statutory fee.
Premises Licence Holder - Notification of change of name or address	£10.50	Prescribed statutory fee.
Application to vary licence to specify individual as DPS	£23	Prescribed statutory fee.
Transfer of premises licence	£23	Prescribed statutory fee.
Interim Authority notice following death etc of licence holder	£23	Prescribed statutory fee.
Club Premises Certificate or Summary - Theft, loss etc	£10.50	Prescribed statutory fee.
Notification of change of name of alteration of rules of club	£10.50	Prescribed statutory fee.
Change of relevant registered address of club	£10.50	Prescribed statutory fee.
Right of Freeholder etc to be notified of licensing matters	£21	Prescribed statutory fee.
Minor Variations	£89	Prescribed statutory fee.
Vary Licence to include alternative condition (Removal of DPS Condition – Community Premises)	£23	Prescribed statutory fee.
Premises Licence - Re-issue following change of name / address of DPS	£10.50	Set locally
Copy of extract of Licensing Register	£10 plus cost of copying if required	Set locally

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Premises Licence & Summary – Licence holder request for copy i.e. following change of premises name	£10.50	Set locally.
Club Premises Certificate or Summary – Club request for copy	£10.50	Set locally.
Acupuncture, Tattooing, Ear Piercing and Electrolysis (Skin Piercing)		Set locally.
Premises Registration	£185	
Practitioner Registration	£155	
Add an activity (i.e. acupuncture, tattooing, semi-permanent tattooing, cosmetic piercing or electrolysis) - per application	£52	
Update registration - change of name of person or business, add premises to personal registration, change of home address of individual (not the business location as new registration will be required) - includes sending updated registration via email	£26	
Replacement, duplicate or re-issue of document		
Posted	£20	
Emailed	£10	
Hypnotism		
Permit – One-Off Event	£200	
Scrap Metal Dealer		Set locally.
Grant / Renewal – Premises	£340	
Grant / Renewal – Person	£235	
Change from Premises to Person	£100	
Change of Name / Address	£30	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Relevant Protected Site Licences (Park Home Sites)		Set locally.
Grant FEES IN RED PROPOSED NOT YET APPROVED		
1 – 50 Pitches / Plots	£280 / £290	
51 – 100 Pitches / Plots	£310 / £320	
101 – 150 Pitches / Plots	£525 / £540	
151 – 200+ Pitches / Plots	£840 / £865	
Transfer	£100	
Deposit, Vary or Delete Site Rules	£90	
Annual Fees		
0 – 001 Pitches / Plots	Nil	
0 – 003 Family Pitches / Plots		
2 – 050 Pitches / Plots	£170 / £175	
51 – 100 Pitches / Plots	£200 / £205	
101 – 150 Pitches / Plots	£415 / £430	
151 – 200+ Pitches / Plots	£730 / £755	
Replacement, duplicate or re-issue of document – posted	£20	Set locally.
Replacement, duplicate or re-issue of document – emailed	£10	Set locally.
Enforcement Costs (refer to policy document) - Hourly Rate	£70 + VAT	
Sex Establishments		Set locally.
Grant of a licence	£4,415	
Variation of a licence	£2,415	
Renewal of a licence	£1,525	
Transfer of a licence	£740	

Licensing		<i>All Licensing fees outside the scope of VAT</i>	Notes	
Street Trading			Set locally. 5% discount given on trading fees for 9+ months trading and 10% discount given on trading fees for 12 months trading of the total monthly fee payable. Please note discounts do not apply if paying by instalments. Please also note, if paying by instalments, and payment is overdue by more than 28 days, an additional £10 is payable to cover administrative costs. NB Additional charge of £5 per day for any trader wishing to operate prior to the start of the 1st whole trading month.	
Application Fee for each street / location applied for:				
New	£160*			
Renewal / Variation	£90*			
*If applying for more than one location for the same unit/stall/vehicle, additional £45 payable for each location being applied for instead of the quoted £160 / £90 as appropriate.				
Plus Trading Fees - payable if application approved, depending on how many days of the week trading takes place and how many calendar months, as follows:-				
Occasional	£5 per day			
1 day a week	£42 per month			
2 days a week	£53 per month			
3 days a week	£63 per month			
4 days a week	£74 per month			
5 days a week	£84 per month			
6 days a week	£95 per month			
7 days a week	£105 per month			
Flyer Licences (Newquay only)			Set locally.	
Application fee to process new / renewal / variation application		£75		
Plus Consent Fees - payable if application approved, depending on number of distributors and period of Consent as follows:-				
	1 distributor	2 distributors	3 distributors	4 distributors
Single day	£32	£37	£42	£47
Up to 1 week	£58	£68	£78	£88

Licensing		<i>All Licensing fees outside the scope of VAT</i>		Notes		
Up to 1 month	£84	£105		£119		£134
Each additional month	£21	£32		£42		£47
Annual	£278	£400		£536		£598
Animal Activity Licences – Plus Vet Fees where applicable						
Licence Duration		1 Year	2 Year	3 Year	Vary	Re-Inspect
Animal Boarding (0 – 5 Animals)	App Fee	£145	£145	£145		
	Licence Fee	£125	£185	£255	£145	£50
	Total	£270	£330	£400		
Animal Boarding (6 – 25 Animals)	App Fee	£155	£155	£155		
	Licence Fee	£130	£195	£265	£155	£70
	Total	£285	£350	£420		
Animal Boarding (26 – 50 Animals)	App Fee	£165	£165	£165		
	Licence Fee	£145	£205	£275	£165	£80
	Total	£310	£370	£440		
Animal Boarding (51+ Animals)	App Fee	£185	£185	£185		
	Licence Fee	£165	£225	£295	£185	£100
	Total	£350	£410	£480		
Dog Breeding (0 – 5 Animals)	App Fee	£145	£145	£145		
	Licence Fee	£120	£185	£255	£145	£50
	Total	£265	£330	£400		
Dog Breeding (6 – 25 Animals)	App Fee	£155	£155	£155		
	Licence Fee	£130	£195	£265	£155	£70
	Total	£285	£350	£420		
Dog Breeding (26+ Animals)	App Fee	£165	£165	£165		
	Licence Fee	£145	£205	£275	£165	£80
	Total	£310	£370	£440		
Dog Breeding – if applying for Animal Boarding then add fee shown		£130	£130	£130		

Licensing		<i>All Licensing fees outside the scope of VAT</i>		Notes		
Licence Duration		1 Year	2 Year	3 Year	Vary	Re-Inspect
Pet Shop (Large i.e. Retail Park / Garden Centre)	App Fee Licence Fee Total	£155 £130 £285	£155 £195 £350	£155 £265 £420	£155	£70
Pet Shop (Standard i.e. High Street Premises / Fish only)	App Fee Licence Fee Total	£165 £145 £310	£165 £205 £370	£165 £275 £440	£165	£80
Pet Shops with Dangerous Wild Animals – Additional Fee per species		£55	£55	£55	£55	
Riding Establishments (0 – 5 Animals)	App Fee Licence Fee Annual Insp Total	£155 £130 £285	£155 £195 £ 50 £400	£155 £265 £ 90 £510	£155	£70
Riding Establishments (6 – 25 Animals)	App Fee Licence Fee Annual Insp Total	£155 £135 £290	£155 £195 £ 55 £405	£155 £260 £105 £520	£155	£75
Riding Establishments (25+ Animals)	App Fee Licence Fee Annual Insp Total	£185 £165 £350	£185 £225 £ 80 £490	£185 £295 £155 £635	£185	£100
Exhibiting Animals	App Fee Licence Fee Total			£130 £165 £295	£130	
Dangerous Wild Animals – Plus Vet Fees where applicable						
Dangerous Wild Animals - Grant		£430				
Dangerous Wild Animals - additional fee more than 5 species per application		£55				

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Dangerous Wild Animals – Variation	£150	
Dangerous Wild Animals - Variation - additional fee if more than 5 species per application	£55	
Zoos– Plus Vet Fees where applicable		
Grant / 4 Year- 0-50 Animals	£945	Set locally.
Grant / 4 Years – 51-100 Animals	£995	
Grant / 4 Year – 101+ Animals	£1050	
Renewal / 6 Year 0-50 Animals	£1070	
Renewal / 6 Year 51-100 Animals	£1130	
Renewal / 6 Year 101+ Animals	£1180	
Transfer	£85	
Private Hire & Hackney Carriages		
Drivers <u>Single</u> or <u>Dual</u> (i.e. Private Hire Driver or Hackney Carriage Driver or both) (Hackney Carriage Driver to be issued for as many Taxi Zones as requested for same fee)		Set locally. *All licences are issued for 3 years unless individual cases merit a lesser period.
1 Year*	£155	
2 Year*	£195	
3 Year	£260	
Upgrade to Dual from Single Driver	£85	
Hackney Carriage Driver Licence – Add Taxi Zone(s)	£85	
DBS (Enhanced) (or charge as per Disclosure & Barring Service) (includes £10 admin fee and £10 fee for on-line countersigning)	£60	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Fee for submitting on-line DBS on behalf of the applicant – if resources available.	£15	
Fee for obtaining a DVLA check code to share driving licence - only when applicant has no access to internet or phone – applicant MUST give consent to do so.	£5	
Replacement Badge (temporary badge, if original lost or due to change of details)	£20	
Replacement, duplicate or re-issue of document - posted.	£20	
Replacement, duplicate or re-issue of document - emailed.	£10	
Vehicles		
Vehicle Licence – Standard – 1 year only – plus additional charge as appropriate	£255	
Vehicle Transfer – Change of Vehicle Full fee less the amount shown for each complete calendar month left on licence	£15.50	Set locally.
Vehicle Transfer – Ownership	£55	
Licensing Temporary vehicle – maximum of 2 months	£100	
Licensing of Temporary vehicle – where vehicle being used is already licensed as a HC or PH – maximum of 2 months	£45	* Includes following minor amendment such as change of name / address or number plate. Plus cost of new plate if appropriate. such as increasing / reducing seating capacity / change of registration number etc.(plus cost of new
Replacement Plate (MOGO)	£30	
Replacement, duplicate or re-issue* of document - posted.	£20	
Replacement, duplicate or re-issue* of document - emailed.	£10	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
Replacement Tariff	£3.50	
Replacement Tariff – Laminated	£5	
	£100	
Alterations to licence – where vehicle inspection is required - such as increasing / reducing seating capacity (includes cost of new plate)	£100	
Alterations to licence – where no vehicle inspection is necessary – such as change of registration number (includes cost of new plate)	£50	
Private Hire Operators		<p style="text-align: center;">Set locally.</p> <p style="text-align: center;">*All licences are issued for 5 years unless individual cases merit a lesser period.</p> <p style="text-align: center;">** includes following a minor amendment such as change of name / address.</p>
1 year*	£130	
3 year*	£230	
5 year	£385	
Replacement, duplicate or re-issue** of document - posted	£20	
Replacement, duplicate or re-issue** of document - emailed.	£10	
Horse Drawn Omnibuses – Vehicles		<p style="text-align: center;">Set locally.</p> <p style="text-align: center;">* includes following a minor amendment such as change of name / address</p> <p style="text-align: center;">**All licences are issued for 3 years unless individual cases merit a lesser period.</p>
<u>Vehicle</u> Licence – Per annum (excluding plate & bracket)	As per standard vehicle licence.	
Replacement, duplicate or re-issue* of document - posted.	£20	
Replacement, duplicate or re-issue* of document - emailed.	£10	
Replacement Plate	£30	
Carriage Inspection Charge	Pay supplie	

Licensing	<i>All Licensing fees outside the scope of VAT</i>	Notes
(Re-charged at cost)	r direct.	
<u>Driving Licence</u> 1 Year licence** 2 Year Licence** 3 Year Licence	As per standar d driver licence.	
General additional fees where not stated above		
Replacement, duplicate or re-issue of document - posted	£20	Set locally.
Replacement, duplicate or re-issue of document – emailed	£10	Set locally.
<i>Photocopying</i>		
<i>1 to 29 sheets</i> <i>A4 Monochrome</i> <i>A4 Colour</i>	<i>10p per sheet</i> <i>50p per sheet</i>	Set locally.
<i>30 plus sheets</i> <i>A4 Monochrome</i> <i>A4 Colour</i>	<i>8p per sheet</i> <i>40p per sheet</i>	Set locally.
<i>1 to 29 sheets</i> <i>A3 Monochrome</i> <i>A3 Colour</i>	<i>20p per sheet</i> <i>£1 per sheet</i>	Set locally.
<i>30 plus sheets</i> <i>A3 Monochrome</i> <i>A3 Colour</i>	<i>16p per sheet</i> <i>80p per sheet</i>	Set locally.

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A2 Monochrome A2 Colour	£1.00 per sheet £3.60 per sheet	Set locally.
A1 Monochrome A1 Colour	£1.60 per sheet £5.85 per sheet	Set locally.
A0 Monochrome A0 Colour	£2.50 per sheet £8.50 per sheet	Set locally.